**考古遺址發掘申請書（個人申請用）**

Application Form for Excavation of Archaeological Sites (Individual)

|  |  |  |  |
| --- | --- | --- | --- |
| 考古遺址名稱Name of the archaeological site |  | 代號code  |  |
| 發掘申請之考古學者專家Scholar or expert applying for excavation of archaeological site | 發掘計畫主持人Principal excavator |  | 電話Phone number |  |
| 共同、協同主持人Co-principal excavator |  | 電話Phone number |  |
| 發掘申請之工作團隊Excavation team | 發掘團隊其他專家Other experts |  | 電話Phone number |  |
| 現場常駐考古人員Resident personnel |  | 電話Phone number |  |
| 考古遺址基本資料General information of the archaeological site | 位址location | 行政隸屬Administrative subordination |  |
| 中心經緯度Center latitude and longitude |  |
| 中心方格座標Center grid coordinates |  |
| 範圍面積scope area |  |
| 位置簡圖Sketch map of location |  |
| 範圍scope |  |
| 文化資產等級Cultural heritage grade | □指定Designated （□國定National 直轄市定 Municipal 縣市定County (City)）□列冊Catalogued 疑似Possible（□普查記錄考古遺址General survey recorded）□其他other：  |
| 發掘目的Purpose of excavation | □學術研究 Academic research □教學訓練Teaching training □行政評估Administrative evaluation | □調查survey□探勘Exploration□試掘Trial excavations （可複選multi-choice） |
| □營建工程或開發行為Construction project or other development activities（□探勘Exploration x試掘評估Trial excavations evaluation□搶救發掘Rescue excavation）續填下一列資料Continue to fill in the next column of information |
| 發掘需求者Excavation requester（前項勾選「營建工程或開發行為」者，本欄位為必填項目） | 姓名╱單位名稱Name / Institution |  | 聯絡電話Phone number |  |
| 聯絡地址Address |  |
| 需求者身分Requester status | □土地所有權人Landowners □土地開發出資者Land development investor□其他(請說明) Other (Please explain)  |
| 發掘理由Reason for of excavation |  |
| 發掘期限Period of excavation | 發掘時間：自 年 月 日起至 年 月 日止，共計 個月Excavation schedule：From MM/DD/YYYY to MM/DD/YYYY, XX months in total. |
| 計畫期程：自 年 月 日起至 年 月 日止，共計 個月Project schedule：From MM/DD/YYYY to MM/DD/YYYY, XX months in total.  |
| 發掘工作事項Work matters of excavation | 發掘面積╱考古遺址面積excavation area/archaeological site area |  |
| 探坑位置location of pit  |  |
| 發掘方法Excavate method |  |
| 連續性發掘Consecutive excavations | * 是Yes □ 否No
 |
| 發掘計畫經費Funding |  |
| 發掘地點地籍地號Cadastral number |  |
| 土地所有管理使用人landowners, land users, or land managers |  |
| 檢附文件Documents attached | 必備Required | 其他 Other  |
| □發掘計畫書Excavation plan (計畫書內容應包括考古遺址發掘資格條件審查辦法第7條第1項各款所列事項)□土地所有人、使用人或管理人同意書Letter of Consent to Excavate Land signed by the landowners, land users, or land managers.（可以公文作為證明文件）(Which can be substituted by official document)□申請發掘之考古學者專家資格表（及證明文件）Qualification Review Sheet of theprincipal excavator (Supportingdocumentation)□發掘現場常駐考古人員資格表（及證明文件）Qualification Review Sheet of theresident personnel (Supportingdocumentation)□出土遺物保管維護設備、場所及人員之合作證明文件(及前開場所及空間說明文件)Proof of Cooperation of the qualified Institution stating that it agrees to provide equipment, places, and personnel to manage and conserve the artifacts(Qualification Review Sheet of the Academic or Professional Institution with supporting documentation) | □委託發掘契約影本（營建工程或開發行為之發掘請檢附）Contract copy of excavation(which is required if the excavation is due to construction project or other development activity)□取得諮商原住民族(部落)同意或參與等相關證明文件（發掘地點位於原住民族土地或周邊一定範圍時須檢附）Consent of the Indigenous Peoples (Tribe) or Tribal Council Meeting Minutes (which is required if the excavation location is on indigenous land, tribe or their adjoining land).□臺外雙方合作意向書（與外國人合作發掘時須檢附，且外國人不得擔任發掘計畫主持人）Letter of Intent of Cooperation (if there are any foreigners cooperating with the excavation, and the principal excavator shall be a citizen of the Republic of China) |

**考古遺址發掘申請書（學術或專業機構申請用）**

Application Form for Excavation of Archaeological Sites

(Academic or Professional Institution)

|  |  |  |  |
| --- | --- | --- | --- |
| 考古遺址名稱Name of the archaeological site |  | 代號code |  |
| 申請之學術或專業機構Academic or professional institution applying for excavation of archaeological site | 機構名稱Institution |  | 代表人Representative |  |
| 機構地址Address |  | 電話Phone number |  |
| 本計畫發掘團隊Excavation team | 發掘計畫主持人Principal excavator |  | 電話Phone number |  |
| 共同、協同主持人Co-principal excavator |  | 電話Phone number |  |
| 現場常駐考古人員Resident personnel |  | 電話Phone number |  |
| 考古遺址基本資料General information of the archaeological site | 位址location | 行政隸屬Administrative subordination |  |
| 中心經緯度Center latitude and longitude |  |
| 中心方格座標Center grid coordinates |  |
| 範圍面積scope area |  |
| 位置簡圖Sketch map of location  |  |
| 範圍scope |  |
| 文化資產等級Cultural heritage grade | □指定Designated （□國定National 直轄市定 Municipal 縣市定County (City)）□列冊catalogued 疑似Possible（□普查記錄考古遺址General survey recorded）□其他other：  |
| 發掘目的Purpose of excavation | □學術研究 Academic research □教學訓練Teaching training □行政評估Administrative evaluation | □調查survey□探勘Exploration□試掘Trial excavations （可複選multi-choice） |
| □營建工程或開發行為Construction project or other development activities（□探勘Exploration x試掘評估Trial excavations evaluation□搶救發掘Rescue excavation)續填下一列資料Continue to fill in the next column of information） |
| 發掘需求者Excavation requester（前項勾選「營建工程或開發行為」者，本欄位為必填項目） | 姓名╱單位名稱Name / Institution |  | 聯絡電話Phone number |  |
| 聯絡地址Address |  |
| 需求者身分Requester status | □土地所有權人Landowners □土地開發出資者Land development investor□其他(請說明) Other (Please Explain)  |
| 發掘理由Reason for the excavation |  |
| 發掘期限Period of excavation | 發掘時間：自 年 月 日起至 年 月 日止，共計 個月Excavation schedule：From MM/DD/YYYY to MM/DD/YYYY, XX months in total. |
| 計畫期程：自 年 月 日起至 年 月 日止，共計 個月Project schedule：From MM/DD/YYYY to MM/DD/YYYY, XX months in total.  |
| 發掘工作事項Work matters of excavation | 發掘面積╱考古遺址面積excavation area/archaeological site area |  |
| 探坑位置location of pit  |  |
| 發掘方法Excavate method |  |
| 連續性發掘Consecutive excavations | * 是Yes □ 否No
 |
| 發掘計畫經費Funding |  |
| 發掘地點地籍地號Cadastral number |  |
| 土地所有管理使用人landowners, land users, or land managers |  |
| 檢附文件Documents attached | 必備required | 其他 other |
| □發掘計畫書Excavation plan (計畫書內容應包括考古遺址發掘資格條件審查辦法第7條第1項各款所列事項)□土地所有人、使用人或管理人同意書Letter of Consent to Excavate Land signed by the landowners, land users, or land managers.（可以公文作為證明文件）(Which can be substituted by official document)□申請發掘之考古學者專家資格表（及證明文件）Qualification Review Sheet of the principal excavator (Supporting documentation)□申請發掘之學術或專業機構條件資格表（及證明文件）Qualification Review Sheet of the Academic or Professional Institution (Supporting documentation)□發掘現場常駐考古人員資格表（及證明文件）Qualification Review Sheet of the resident personnel (Supporting documentation) | □委託發掘契約影本（營建工程或開發行為之發掘請檢附）Contract copy of excavation(which is required if the excavation is due to construction project or other development activity)□取得諮商原住民族(部落)同意或參與等相關證明文件（發掘地點位於原住民族土地或周邊一定範圍時須檢附）Consent of the Indigenous Peoples (Tribe) or Tribal Council Meeting Minutes (which is required if the excavation location is on indigenous land, tribe or their adjoining land).□臺外雙方合作意向書（與外國人合作發掘時須檢附，且外國人不得擔任發掘計畫主持人）Letter of Intent for Cooperation (if there are any foreigners cooperating with the excavation, and the principal excavator shall be a citizen of the Republic of China) |

**土地發掘同意書**

立同意書人 同意提供所有╱管理╱使用（請打圈）坐落於 (縣市)市 區 段 小段 地號 土地予 ＿＿＿＿＿＿＿＿＿＿（發掘機構與主持人姓名），於該土地上進行 計畫之考古發掘工作。考古發掘工作涉及之相關法令規定、公共安全與土地復原，由發掘者負完全責任，恐口說無憑，特立此同意書。

發掘計畫主持人： (簽章)

身分證號碼：

地址：

立同意書（代表）人： （簽章）

身分證號碼╱統一編號：

住址：

聯絡電話：

中華民國年月日

|  |
| --- |
| **Letter of Consent to Excavate Land** |
| I, (Name) (the | □landowner□land user )□land manager |
| hereby give my consent to the excavation carried out by (Name) (Institution and Principal excavator) on the land, Land serial number , Subsection, Section, District, (County) City for conducting the (Project) .The excavator take full responsibility for any legal issues, public safety or recovery of the land.  |
| **發掘計畫主持人Name： (簽章Signature)**Principal excavator身分證號碼ID Number：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_地址Address：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**立同意書（代表）人： （簽章 Signature）**Name (Representative)身分證號碼╱統一編號：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ID Number /Unified Business Number住址Address：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_聯絡電話Phone number：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_中華民國年月日Date |

**申請發掘之考古學者專家資格表**

Qualification Review Sheet of the Archaeologist

|  |  |  |  |
| --- | --- | --- | --- |
| 姓名Name |  | 身分證號碼ID No. |  |
| 住址Address |  |
| 所屬單位Affiliation |  | 職稱Position Title |  |
| 學歷學位(請另附學位證書影本於後)Education Level (Please attach a photocopy of degree certificate ) | 學位degree | 取得時間date of acquisition | 學校名稱Name of the School | 系所別Department | 學位論文題目Thesis Title |
| □學士Bachelor |  |  |  |  |
| □碩士Master |  |  |  |  |
| □博士Ph.D. |  |  |  |  |
| 經歷Work Experience | 取得相關學位後從事考古發掘工作時間\_\_\_\_\_\_年received any degree has engaged in the work of archaeological site excavation for \_\_\_\_\_\_ years |
| 起訖時間Period | 任職單位Affiliation | 職稱Position Title | 工作內容Job Description |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 公開發表之考古發掘報告Reports Published | 發表考古發掘報告 篇以上（含），列舉數篇於下：Please enumerate the excavation reports of archaeological sites published  |
| 其他相關經歷資料Other relevant experience information |  |

**發掘現場常駐考古人員資格表**

Qualification Review Sheet of the Resident Personnel

|  |  |  |  |
| --- | --- | --- | --- |
| 姓名Name |  | 身分證號碼ID No. |  |
| 住址Address |  |
| 所屬單位Affiliation |  | 職稱Position Title |  |
| 具備資格Qualified | * 累積五年以上考古遺址發掘相關工作實務經驗

Have at least five years of practical work experience related to archaeological site excavation.* 具有考古學系、人類學系學士學位或修畢相關學位學程，累積三年以上考古 遺址發掘相關工作實務經驗

Have a Bachelor degree of Archaeology, Anthropology, or related degree program, and have at least three years of practical work experience related to archaeological site excavation.* 具有考古學系、人類學系碩士以上學位或修畢相關學位學程

Have a Master’s degree of Archaeology, Anthropology, or related degree program. |
| 學歷學位(請另附學位證書影本於後)Education Level (Please attach a photocopy of degree certificate ) | 學位degree | 取得時間date of acquisition | 學校名稱Name of the School | 系所別Department | 學位論文題目Thesis Title |
| □學士Bachelor |  |  |  |  |
| □碩士Master |  |  |  |  |
| □博士Ph.D. |  |  |  |  |
| 經歷Work Experience | 從事考古遺址發掘相關工作時間 年Has engaged in the work of archaeological site excavation for years. |
| 起訖時間Period  | 任職單位Affiliation | 職稱Position Title | 工作內容Job Description |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 曾參與之考古發掘計畫Archaeological excavation projects used to participate in | 依〈考古遺址發掘資格條件審查辦法〉第8條，依學經歷要求列舉曾參與之考古發掘計畫Please enumerate the projects used to participate in according to Article 8 of the Regulations on Qualification Examination for Archaeological Sites Excavation. |
| 發掘計畫名稱Name of the project | 主持人Principal Investigator | 計畫期程Period | 擔任工作內容Job Description |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 其他相關經歷著作資料Other relevant experience and publication information |  |
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|  |

**申請發掘之學術或專業機構條件資料表**

Qualification Review Sheet of the Academic or Professional Institution

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 機構Institution | 名稱Name |  | 代表人Representative |  |
| 地址Address |  |
| 考古學專業說明Archaeology Profession Description |  |
| 具備考古遺址發掘資格之考古學者專家（附考古學者專家發掘資格表及聘僱證明）Scholars or experts those have qualifications (With Qualification Review Sheet of the Archaeologist and employment certificate) | 姓名Name | 職稱Position Title | 學歷Education Level(請填學校+系所別+學位)(School+ Department+ Degree) |
|  |  |  |
|  |  |  |
|  |  |  |
| 出土遺物保管維護Manage and conservationof the artifacts | 人員（附聘僱證明）Staff(attach Employment certificate) | 姓名Name | 職稱Position Title | 專長Specialty | 負責工作 Job Description |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 設備Equipment |  |
| 場所（附所有或租賃借用證明）place(attach ownership or rental certificate ) | 地點Location |  |
| 地址Address |  |
| **面積(請分列已使用及尚未使用空間面積)**Area(Used and not used yet Description) |  |
| 環境控制The control method of environment |  |
| 安全條件Safety conditions |  |
| 其他Others |  |
| 出土遺物整理研究場域（附所有或租賃借用證明）Space to perform analysis and research of the artifacts(attach ownership or rental certificate ) | 地點Location |  |
| 地址Address |  |
| **面積(請分列已使用及尚未使用空間面積)**Area(Used and not used yet Description) |  |
| 設備Equipment |  |
| 環境控制The control method of environment |  |
| 安全條件Safety conditions |  |
| 其他Others |  |
| 現場照片：Photos of the on-side |
| 文物典藏空間（附所有或租賃借用證明）Storage room for the artifacts(attach ownership or rental certificate ) | 地點Location |  |
| 地址Address |  |
| **面積(請分列已使用及尚未使用空間面積)**Area(Used and not used yet Description) |  |
| 設備Equipment |  |
| 環境控制The control method of environment |  |
| 安全條件Safety conditions |  |
| 保護條件Protection conditions |  |
| 其他Others |  |
| 現場照片：Photos of the on-side |

出土遺物保管維護合作證明書

茲同意提供本機構之保管維護設備、場所及人員，供 先生/女士(發掘計畫主持人)作為 計畫出土遺物之保管維護之用，期限從 至 ，為期 ，並同意在合作期限內負相關保管維護與安全責任。

本機構出土遺物保管維護之設備、場所、維護人員與典藏空間之安全及保護條件，皆符合〈考古遺址發掘資格條件審查辦法〉第5條之規定 (請附發掘之學術或專業機構條件資料表或其他證明文件)。

發掘計畫主持人：(簽章)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

身分證號碼：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

地址：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

出土遺物保管維護機構：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

代表人：(簽名)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

統一編號：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

地址：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

中華民國 年 月 日

Proof of Cooperation of the Preservation Institution

The Institution, , hereby agrees to provide equipment, space and personnel to Mr. / Ms. (Principal Excavator) to perform the manage and conservation of the artifacts for (Excavation project). Cooperation schedule, from \_\_\_ to \_\_\_. Also agree to take the responsibility of related conservation and safety during the cooperation.

The equipment, space, personnel and the security facilities of the storage room for the artifacts are all in conformity with the prerequisite conditions set in Article 5 of the Regulations on Qualification Examination for Archaeological Sites Excavation (please attach the Qualification Review Sheet of the Academic or Professional Institution).

Principal Excavator: (Signature)：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Institution that perform manage and conservation of the artifacts (Name of the Institution)：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Representative:(Signature)：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unified Business No. :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date：

**依考古****遺址發掘資格條件審查辦法第12條第2項檢附之合作意向書內容應注意事項**

一、依據〈考古遺址發掘資格條件審查辦法〉第12條第2項向中央主管機關申請許可時檢附之雙方合作意向書，應就如下資訊明確約定：

1. 須分別以合作雙方之官方語言以相同內涵撰寫。
2. 一切活動及發掘行為不得違反中華民國《文化資產保存法》及相關法規規定。
3. 敘明團隊組成人員及計畫主持人學經歷（計畫主持人應由具中華民國國籍者擔任）。
4. 發掘出土遺物等原始資料之維護方式。
5. 發掘出土遺物等原始資料之所有權及典藏保管之機關（構）。
6. 調查及發掘結果須依〈考古發掘資格條件審查辦法〉規定，於發掘工作結束後三年內完成發掘報告，公開發表並報主管機關備查，並另陳送中央主管機關。
7. 其他由合作雙方討論後需載明之資訊。

二、就前點所列資訊以外事項，得由合作雙方於適法之範圍內依實際合作意向討論後載入合作意向書。

Guideline for Letter of Intent for Cooperation

(1). According to Article 12, Paragraph 2 of the Regulations on Qualification Examination for Archaeological Sites Excavation, if there are any foreigners cooperating with the excavation, "the principal excavator shall submit the letter of intent to the central competent authority and apply for permission." The following is required information that shall be included in the letter of intent for cooperation.

1. The Letter of Intent must be written in the official language of both parties.
2. All activities and excavations shall not violate the laws of the Republic of China, Cultural Heritage Preservation Act and other related regulations.
3. States the team members and the qualification of the principal excavator (the principal excavator shall be a citizen of the Republic of China).
4. Maintenance method of the unearthed artifacts and other row data.
5. The ownership and preservation institution of unearthed artifacts and other row data.
6. According to the Regulations on Qualification Examination for Archaeological Sites Excavation, the excavator shall finish the excavation report, publish to the public and report to the competent authority for future reference within three years after the end of the excavation. The report should also submit to the central authority.
7. Other information that needs to be stated following a discussion by both parties.

(2). Other information can be written down following a discussion by both parties.